

**SALEM SCHOOL BOARD MINUTES**  
**SALEM SCHOOL DISTRICT**  
**August 20, 2012**

The Board of Education of the Salem School District #30, state of Arkansas, met in regular session on Monday, August 20, 2012 at 7:00 p.m. in the boardroom on the high school campus. The meeting was called to order by Chairman Koelling.

**ROLL CALL:**

Present: Yarnell, Smith, Abney, Coffman, and Koelling

Absent: None

The Chairman declared a quorum present and opened the meeting for business.

The minutes from the July 16, 2012 regular meeting were reviewed. Coffman made the motion, second by Yarnell to approve the minutes as written. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Superintendent Ken Rich updated board members on the first day of school noting an enrollment of 749 students, up seventeen from last year's three quarter average. He announced that changes made to bus routes went smoothly.

Superintendent Rich informed the board that the district gained students over the past year and would be the recipient of growth funds for the previous school year. He made a request to members to transfer \$4,000.00 from the operating to the building fund. Abney made the motion, second by Smith to approve the transfer of funds as requested. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

The Superintendent notified the board that full accreditation from the AdvancEd organization had been received and thanked all staff and patrons of the district for their efforts in this accreditation process.

Next was the consideration of two Act 1599 resolutions for business transaction renewals. The superintendent presented a resolution to continue the district's purchases of office supplies from Sharp Office Supply where board member Burton Yarnell is a sales representative. Smith made the motion, second by Abney to adopt the attached resolution as presented. Burton Yarnell removed himself from the vote. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

The next resolution presented was the request for the continuation of purchasing electrical supplies for the district from AWL Electric since Elaine Combs, district treasurer, is co-owner of the business. Yarnell made the motion, second by Coffman to adopt the attached resolution as presented. These resolution requests will be sent to the Department of Education for approval. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Two student transfer requests were considered and Superintendent Rich gave the recommendation to accept the transfer of one student from Highland and one student from Viola to attend school at Salem. Abney made the motion, second by Yarnell to approve the student transfer requests as recommended (attached). The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

The superintendent reported on obtaining a bread bid from Interstate Baking Company after last month's single bread bid was rejected. Upon review of the previous years bread costs and since the bidding requirement threshold was not met, Superintendent Rich reviewed and accepted the bread bid received from IBC Sales Corporation (attached).

The 2011-2012 expense report on athletic expenses of the district was reviewed with members of the board. The budget for 2012-2013 athletic expense was also presented to meet the new September 15<sup>th</sup> reporting requirement. The superintendent gave the recommendation to approve the actual athletic expenditures for the 2011-2012 school year and the budgeted athletic expenditures for the current school year (attached). Smith made the motion, second by Abney to approve the district's athletic expenses as recommended. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

The financial reports were reviewed and accepted on a motion by Yarnell with a second from Coffman. The Chairman called for discussion.

YEAS: Unanimous

NAYS: None

The Chairman declared the motion carried.

Dates for required training for members of the board were noted and discussed. It was decided to utilize the educational cooperative training on October 15<sup>th</sup> from 6:00 – 9:00 p.m. The regular board meeting will be moved up to begin at 5:00 p.m. on that evening to facilitate board training start time. The second session will be conducted by a Stephens Financial representative for a two hour comprehensive training using the district's financial data and another one hour session on audit training will be on video for an analysis on the district's audit report. These sessions were tentatively set for Monday, October 22<sup>nd</sup> pending confirmation with the Stephens, Inc. representative.

Five applications for senior students to leave the campus to go to work after attending a minimum of five periods, of the school day were presented to the board for approval. Abney made the motion, second by Coffman to approve the early check out times for these students to be able to go to their place of employment. The Chairman called for discussion.

YEAS: Unanimous  
NAYS: None

The Chairman declared the motion carried.

Coffman made the motion to adjourn with a second by Abney. The Chairman called for discussion.

YEAS: Unanimous  
NAYS: None

The Chairman declared the meeting adjourned at 7:32 p.m.

---

Secretary