



**SALEM SCHOOLS**



**RACING TO SUCCESS**

## REQUEST FOR PROPOSAL

**Internal Connections - Salem School District - Palo Alto Premium Support Renewal**

**Projects are Contingent on E-Rate Funding and board approval.**

### **Purpose:**

The Salem School District is now accepting proposals to provide a solution to the achievement of the objective stated in the RFP. The solution is subject to all terms, conditions, and specifications in this RFP.

### **Terms and Conditions:**

1. The vendor must meet and/or exceed any specifications listed.
2. All proposals and bids must remain in effect for at least 90 days after notification by Schools and Libraries of acceptance or rejection of E-Rate funding.
3. The awarding of any bids and any ensuing contracts as a result of this RFP are contingent upon Salem School District receiving E-Rate funding approval from USAC at the discount level requested. If funding is not approved, all contracts associated with this RFP will be null.
4. All bidders must sign and date the attached Non-Collusion form.
5. All bidders must provide their SPIN as assigned by the SLD (vendor must be E-Rate eligible).
6. Bids must include pricing detail by line item including quantity, description, manufacturer, model number or product name, part number and price.
7. Winning bidder will be required to submit the final equipment list on the USAC provided template for Item 21 data entry as soon as the bid is awarded.

### **Requests for Information:**

Please note that requests for information should be specific and related to posted FCC Form 470 and RFPs referenced on those forms, when the available information is not sufficient for you to submit a responsive bid. The School District is not expected to respond to generic broadcast emails sent out solely on the basis of information available from these tools, especially if you do not provide the type(s) of service requested for that type of entity or in that geographic area.

### **Questions concerning this RFP:**

All questions are to be emailed to: [shaun.windsor@salemschools.net](mailto:shaun.windsor@salemschools.net)



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Vendors are asked to provide quotes for the following equipment and/or licensing (or equivalent). Vendors will be providing equipment or licensing only; installation and configuration is NOT part of this RFP. The district is requesting quotes be broken down by location to assist in the E-Rate filing process. Please provide a separate quote for each location.

Location	Item	Part Number	Quantity
Salem School District	Palo Alto PA-820 Premium Support Renewal 1 year		1

**Functional Equivalents**

References to brand names, model numbers, or other descriptions are made to establish a required level of quality and functional capabilities and are not intended to exclude other manufacturers. Comparable products of other manufacturers will be considered if proof of comparability and compatibility is contained in the proposal. Vendors, if proposing other than specified, are to clearly identify the manufacturer and the model number and must provide written, complete justification as to how the product complies with all specifications outlined within this RFP and how the product integrates with existing devices as well as the complete list of manufacturer's published specifications related to the requested products. It shall be the responsibility of the bidders to furnish descriptive literature with their proposal such that specifications, catalog pages, brochures or other data will provide an adequate basis for verifying the quality and functional capabilities of the product offered. Failure to provide this data will be considered valid justification for rejection of the proposal.

**Proposals/Bids:**



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The Salem School District reserves the right to reject any or all responses. The District will disqualify any proposal that is determined to be incomplete or non-responsive. The District reserves the right to negotiate with the apparent acceptable vendor(s).

Price will weigh as a primary factor, however price alone will not be the sole determining factor. Award will be based upon those considerations, which are in the best interest of the District and will be made to the most responsive, responsible bidder whose proposal is judged to be the most effective and economical for the purpose intended, according to the requirements and specifications stated in the Request for Proposal. The District will utilize but not be limited to the following criteria in reviewing the submission:

1. Price - 30%
2. Vendor's experience and ability to perform - 20%
3. References - 20%
4. Overall responsiveness to the RFP - 10%
5. Local - 10%
6. Understanding of requirements - 10%

Bids should be submitted no later than 10:00 a.m. on March 25th, 2024 to:

Shaun Windsor  
Technology Coordinator  
Salem School District  
313 Hwy 62 East  
Salem, AR 72576  
Voice: 870-895-5922  
Fax: 870-895-4062  
Email: [shaun.windsor@salemschools.net](mailto:shaun.windsor@salemschools.net)

# Salem Public Schools

## BOARD OF EDUCATION

JASON MILLER, PRESIDENT  
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## WAYNE GUILTNER, SUPERINTENDENT

313 HWY 62 EAST SUITE 1  
SALEM, ARKANSAS 72576  
OFFICE: (870) 895-2516  
FAX: (870) 895-4062  
www.salemschools.net

## HIGH SCHOOL PRINCIPAL

CODY CURTIS

## ELEMENTARY PRINCIPAL

LINDSEY WISEMAN

SALEM SCHOOL DISTRICT

FULTON COUNTY ARKANSAS

I, \_\_\_\_\_, hereby state

(1) I am the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among and between bidders and state officials, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.

(2) I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.

(3) Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

(A) To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;

(B) To any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of the prospective contract; or

(C) In any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.

(4) I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the school district.

\_\_\_\_\_  
Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

"An Equal Opportunity Employer"