

Salem Public Schools

BOARD OF EDUCATION

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HIGH SCHOOL PRINCIPAL

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ELEMENTARY PRINCIPAL

LINDSEY WISEMAN

SALEM SCHOOL BOARD MINUTES

SALEM SCHOOL DISTRICT

August 18, 2025

The Board of Education of the Salem School District #30, State of Arkansas, met in regular session Monday, August 18, 2025 at 6:00 p.m. in the Boardroom on the high school campus. The meeting was called to order by Chairman Yarnell.

ROLL CALL:

Present: Smith, Hall, Coffman, Miller and Yarnell .

Absent: None

The Chairman declared a quorum present and opened the meeting for business.

II. REPORTS

- A. Superintendent Guiltner gave a report on the first week of school, 829 total students.
- B. Superintendent Guiltner gave an academic report on the June ACT test.
- C. Superintendent Guiltner gave a report on District Focus for 2025-2026.
- D. Superintendent Guiltner reported on Food Service programs for the 2025-2026 School year.
- E. Superintendent Guiltner reported on Football maintenance comparison.
- F. Superintendent Guiltner gave a report on Presidential Fitness Test.
- G. Superintendent Guiltner recognized all board member with years of service pins and a book.

III. CONCENT AGENDA

- A. Approval of Board Minutes
 - 1. July 21, 2025

The minutes from the July 21, 2025 regular meeting were reviewed. Smith made the motion with a second by Hall to approve the minutes as written.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

- B. Public Comment – No public comment

IV. ACTION AGENDA

- A. Consider transferring of funds – Operating fund to Building fund

Superintendent Guiltner made the recommendation to transfer \$671,000.00 from operating to the building fund. A motion was made by Miller with a second by Hall to transfer the funds.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

- B. Consider Legal Transfers

Recommendation was made to approve one legal transfer from Salem School District to the Highland School District. Motion was made by Coffman with a second by Miller to approve the transfer.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

Recommendation was made to Accept 3 Legal Transfers from Mammoth Spring School District to Salem School District. Motion was made by Smith with a second by Hall to approve the transfers.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

Recommendation was made to Accept 1 Legal Transfer from Mountain Home School District to Salem School District. Motion was made by Coffman with a second by Miller to approve the transfer.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

C. EXECUTIVE SESSION

The board retired into executive session at 6:20 p.m.

The board returned to open session at 6:28 p.m.

D. CONSIDER EMPLOYMENT FOR 2025-2026 SCHOOL YEAR

As the result of executive session, Superintendent Guiltner read a letter of resignation from Alyssa Tomlinson (Yates) as Elementary Secretary. Recommendation was made to accept the resignation with the effective date of August 7, 2025. Motion was made by Hall with a second from Coffman to accept the resignation.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

Mr. Guiltner then made a recommendation to hire Tracy Donahue as Elementary Secretary effective August 20, 2025. Motion was made by Coffman with a second from Miller to hire Tracy Donahue.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

E. CONSIDER PROPERTY INSURANCE – ARKANSAS STATE CAPTIVE INSURANCE PROGRAM (SCIP)

Superintendent Guiltner made a recommendation to accept the property insurance from the Office of Property Risk Department of Shared Administrative Services, aka Arkansas State Captive Insurance Program (SCIP) for \$99,732.00 for the 2025-2026 school year. Motion was made by Smith with a second by Miller to approve the insurance quote.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

F. CONSIDER SRO MOU 2025-2026 – UPDATE

Superintendent Guiltner presented the School Resource Officer Memorandum of Understanding between the Salem School District and the City of Salem executed on July 21, 2025. Mr. Guiltner made a recommendation to accept the SRO MOU for the 2025-2026 school year. Motion was made by Hall with a second by Coffman to accept the SRO MOU for the 225-2026 school year.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

G. CONSIDER MENTOR RESOLUTION FOR 2025-2026

Superintendent Guiltner made the recommendation to accept the resolution to mentor a new first year superintendent from the Mammoth Spring School District at no cost to the Salem School District. Smith made motion with a second by Miller for Superintendent Guiltner to mentor the new superintendent from Mammoth Spring School District.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried

H. CONSIDER SCHOOL IMPROVEMENT PLANS 2025-2026

Superintendent Guiltner presented the Salem School District Improvement Plan for the 2025-2026 school year. (Attached) Recommendation was made to accept the 2025-2026 Improvement plan. Hall made motion with a second from Coffman.

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried

I. FINANCIAL REPORTS

1. Detailed Statement of Changes in Fund Balances
2. Detailed statement of Changes in Activity Fund Balances
3. Summary Expenditure Status Report
4. Summary Revenue Status Report

The financial reports were reviewed and accepted on a motion by Miller with a second from Hall

The Chairman called for discussion.

Yeas: Unanimous
Nays: None

The Chairman declared the motion carried.

V. MISCELLANEOUS

- A. Board Member Training Dates: October 7, 2025 and November 4, 2025 at 5:30 p.m.
- B. Annual Report to the Public – September 15, 2025

VI. ADJOURNMENT

Coffman made the motion to adjourn with a second by Miller.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the meeting adjourned at 6:41 p.m.

Secretary