**SALEM SCHOOL BOARD MINUTES**

 **SALEM SCHOOL DISTRICT**

**April 20, 2020**

The Board of Education of the Salem School District #30, State of Arkansas, met in regular session Monday, April 20, 2020, at 6:00 p.m. in the Library on the high school campus. The meeting was called to order by Chairman Smith.

ROLL CALL:

Present: Smith, Coffman, Hall, Yarnell, Miller

Absent: None

The Chairman declared a quorum present and opened the meeting for business.

The minutes from the February 17, 2020 regular session meeting were reviewed. Hall made the motion, with a second by Miller to approve the minutes as written.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Due to COVID-19, March and April regular meetings have been combined.

First on the agenda is board organization. Guy Smith is nominated for president on a motion made by Coffman with a second by Hall.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Karen Coffman was nominated for vice-president on a motion made by Hall with a second by Miller.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Joey Hall was nominated for secretary on a motion made by Yarnell with a second by Coffman.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Karen Coffman was nominated as disbursing officer on a motion by Miller with a second from Hall.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Next, Superintendent Guiltner presented the 2018 – 2019 audit report. (attached) Once again a very good audit. Two items were found, one that has to be reported and one that does not. The first one that does not have to be reported was an invoice that was dated for May and not paid until August. Not a finding but something that will be corrected. The other is a finding, food service director will run reports to make sure no one is taking money, adjusting meals, etc from accounts. Corrective plan has been submitted to correct the problem. Yarnell made the motion with a second from Miller to approve the 2018 – 2019 audit.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Graduation is scheduled for May 11, but because of COVID-19 we cannot hold graduation that day. Recommendation was made to hold graduation on June 22, 2020. Motion was made by Coffman with a second from Hall to se graduation on recommended date.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Superintendent Guiltner presented the board with a proposed 2020 – 2021 school calendar. (attached) Mr. Guiltner recommended to tentatively adopting the proposed calendar providing approval from staff. Yarnell made the motion with a second by Hall to tentatively adopt the 2020 – 2021 proposed school calendar.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Superintendent Guiltner presented the board with ASBA Board Policy updates. (attached) Recommendation was given to approve the policy updates. Motion was made by Miller with a second by Hall to approve updates.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Superintendent Guiltner reported on the six classroom addition. Work is coming along nicely and they are assuring us that it will be completed August 1.

Mr. Guiltner gave a COVID-19 update, informing board of work schedules, rotating employees, zooming and canvas trainings.

High school principal Cody Curtis had several student recognitions.

The financial reports were reviewed and accepted on a motion by Miller with a second from Coffman.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

The district recently had a special education monitoring and review. Based on information collected and analyzed, determination was made that the district was in compliance with state and federal regulations. (attached)

The school received a letter (attached) letting us know that we have completed the Arkansas Game and Fish Commission grant requirements and that the money has been spent on shooting sports teams.

The board went into executive session at 6:38 p.m.

The board returned to open session at 8:25 p.m.

As the result of executive session, Superintendent Guiltner read a letter of resignation (attached) from Clay Wiggins. Coach Wiggins will be retiring at the end of the 2019 – 2020 school year. Motion was made by Miller with a second by Yarnell to approve the resignation.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Recommendation was made to name Joshua Watson to Jr. and Sr. high head football coach position. Miller made the motion with a second by Hall.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Recommendation was made to move Luke Barker to the Jr. and Sr. high assistant football coach position. Coffman made the motion with a second by Yarnell.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Recommendation was made to hire Katie Southard as a high school teacher. Hall made the motion with a second by Miller.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

The superintendent gave the recommendation to extend the contracts to all licensed personnel (attached) who states intentions to return for the 2020 – 2021 school year. Motion was made by Yarnell with a second by Coffman to employ all licensed personnel wishing to return for the 2020 – 2021 school year.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

The superintendent gave recommendation to extend the contracts to all classified personnel (attached) who stated intentions to return for the 2020 – 2021 school year. Yarnell made the motion, second by Miller to extend contracts as recommended.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Superintendent Guiltner made the recommendation to increase the 2020 – 2021 licensed salary schedule by $500.00, the classified salary schedule by $500.00, and the bus driver salary schedule by $250.00. Hall made the motion with a second by Miller to increase the 2020 – 2021 salary schedules as recommended.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

A 2020 – 2021 proposed licensed salary schedule (attached) was approved on a motion made by Coffman, second by Miller.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

A 2020 – 2021 proposed classified salary schedule (attached) was approved on motion made by Yarnell, second by Hall.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the motion carried.

Coffman made the motion to adjourn with a second by Hall.

The Chairman called for discussion.

Yeas: Unanimous

Nays: None

The Chairman declared the meeting adjourned at 8:34 p.m.

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 Secretary